

**Narragansett Indian Tribe
Request for Proposals
Architectural & Engineering Services**

The Narragansett Indian Tribe via the Community Planning & Natural Resources Department's Transportation Program is requesting proposals for architectural & engineering services related to designing and construction of Transportation route 100, building and maintenance facility in Charlestown, RI. The facility design shall include the access drive, parking lot, equipment maintenance garage, salt shed, and office building. Access drive and parking lot shall meet the latest design standards of the Rhode Island Department of Transportation Standard Specifications. Any crossing shall meet the best management practices for stream restoration as dictated by the Stream Smart Crossing criteria of the Rhode Island Department of Environmental Protection. The building facilities shall meet the requirements of the latest adopted Rhode Island State Building Codes.

Please submit **by email and/or mail one (1) copy of the proposal** to:

**Roger Markos & Eastern Region Tribes LLC
3288 Greenwich Court
Waldorf, MD 20602
615-594-0024
301-399-9914
rogermarkos@hotmail.com**

The proposal must be received no later than [October 27, 2023](#).

The envelope should be clearly marked "**Narragansett Maintenance Facility A&E Proposal.**"

Digital copies are acceptable but must be received and time stamped no later the time and date posted above.

Background:

The Narragansett Indian Tribe is looking to expand and modernize their road maintenance facility. The purpose of this facility is to benefit public safety, provide infrastructure resiliency, and improve equipment maintenance practices.

Project Timeframe:

The architectural and engineering design, 100% plan, and cost estimates must be completed **by [May 31, 2024](#)**. Bid and bid award dates shall be assigned per the Tribal Chief Sachem and/or designated tribal representative.

Project Description:

The Engineer for this project will evaluate, design, oversee and ensure completion of the construction of a facility compound to include, but not be limited to, the following:

Item 1 - Investigations

- Review existing information
- Topographic survey information
- Site Hydrology Survey
- Site Hydraulic Survey
- Geotechnical Investigation.
- Utility Coordination, Layout & Design
- Pre-design findings review with the Tribe

Item 2 – Analysis & Design

- Civil Design Plan(s) and Technical Specifications
- Architectural Design Plan(s) and Technical Specifications
- Structural Design Plan(s) and Technical Specifications
- Final design and contract documents
- Provide preliminary estimate of the project cost

Item 3 – Permitting

- This proposal shall include application and consultation for any/all necessary permitting, including, but not limited to, Rhode Island Department of Transportation, Rhode Island Department of Environmental Protection, Army Corps of Engineers, Town of Charlestown, RI, and the Narragansett Indian Community Planning and Natural Resources Department.

Item 4 – Pre-Construction Oversight

- Assist in advertising and bidding for construction
- Provide contract documents to the Tribe
- Supply contract document to contractor and subcontractor for review
- Answer questions from contractors during the bid process
- Attend bid openings and tabulation of bids and make recommendations on contract
- Prepare contract
- Coordinate contract/pre-construction meeting with the Tribe, Contractor and all other effected parties

Additional information required for this RFP response:

Statement of Qualifications:

- A narrative demonstrating an understanding of the issues facing this project.
- Method and approach
- Narrative on compensation method, billing rates for related support service. Anticipated fees.
- Names and qualifications of person in your firm who will direct and oversee work and any associated firms, which may be used.
- List of references related to this project.
- Proposed timeline with critical milestones.

The Tribal Chief Sachem and/or tribal designee will review all proposals. Recommendations will be presented to the Tribe for a final decision.

The Narragansett Indian Tribe reserves the right to select any firm to perform this project and reject any or all proposals should it be in the best interest of the Tribe.

Questions regarding this Request for Proposals should be directed to:

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