

**Narragansett Indian Tribe  
Temporary Employment Announcement**

**General Laborer**

**Posted Date: December 1, 2017**

**Closing Date: December 8, 2017**

Hiring Department: Natural Resources/Planning

Location: Charlestown, 3-Bay Garage

Employment Conditions: Temporary

Work Hours: Day Shift (May require longer hours in preparation of cultural events/weather conditions)

Days of Work: Monday – Friday, 8:30 am – 4:30 pm

Position Time Frame: Three months from the time of hire.

**Job Summary**

The purpose of this position is to assist in ground and road maintenance activities at tribal facilities, recreational areas, roads, and parking areas. Additionally, the position will require assistance with wood cutting and delivery and clean up activities during inclement weather. The position also requires maintaining hand and power tools, motorized equipment and vehicles.

**Duties:**

1. Performs ground maintenance tasks at recreational areas, powwow grounds, Church and tribal facilities. Tasks include mowing and trimming, raking, trimming trees and shrubs, removing brush, trees, and stumps.
2. Possess the ability to operate light duty trucks, power mowers, snow blowers, chainsaws, small tractors and use a variety of hand and power tools.
2. Cutting, stacking and delivering firewood under the Firewood Program Requirements.
3. Operates snowplow and sanding/salting truck to remove ice and snow from parking areas and roads, which require early morning starts, extended hours, and weekend duty including holidays.
4. Remove snow and ice from sidewalk and entrances to tribal facilities. Apply ice melt as needed to ensure a safe environment.
5. Assist with the maintenance/construction of tribal roads and trails by clearing brush, trimming trees and shrubs along roadway shoulders, and cleaning culverts.
6. Performs routine equipment maintenance/repair tasks such as, fueling, greasing, etc.
7. Inspects equipment/vehicles on regularly scheduled basis. Complies with safety precautions.

**Minimum Qualifications:** Must be 18 years of age or older, possess and maintain a valid driver's license; ability to lift and/or move up to 100 lb.; ability to operate ground maintenance and other light equipment; ability to work outdoors in extreme weather conditions; ability to work under odors, noise, dust; ability to bend, reach, stoop, and stand for up to 7 hours per day. May be required to use protective clothing or gear such as masks, coats, boots, gloves, shields and safety hats.

**Additional Requirements:** Position requires valid R.I. Driver's License. Must be able to pass a background investigation and pre-employment drug test.

For Further information and to obtain an Application, please contact:

Narragansett Indian Tribe  
Human Resources Department  
P.O. Box 268  
Charlestown, RI 02813  
(401) 364-1100, extension 206  
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